

GLOBAL METHANE INITIATIVE
7TH STEERING COMMITTEE MEETING

Washington, DC, USA
March 2016

GMI7/Doc.6

Draft Charge to Subcommittees/ASG and Next Steering Committee Meeting

I. Purpose

This paper provides an overview of the proposed directions the Steering Committee could provide to the GMI subcommittees and also discusses when the Steering Committee might next convene for an in-person meeting.

II. Background

At each meeting, the Steering Committee typically charges the ASG and the subcommittees with specific tasks or direction. The focus of this meeting was primarily on re-chartering GMI and moving towards a closer alignment with other initiatives such as CCAC and UNECE. Thus, the resulting action items from this meeting should provide an opportunity for feedback on the changes in GMI's structure and their impact on GMI activities. For example, as it has done in the past, the Steering Committee could request each of the three GMI subcommittees to provide report-outs at its next in-person meeting (anticipated in 2017), describing the year's achievements, activities, and plans. The coming year would be a particularly interesting one for the subcommittees since they are undergoing significant changes. One of the major events associated with the GMI launch is the Global Methane Forum. The Steering Committee could request that the ASG provide feedback on the Global Methane Forum event.

III. Action Items / Draft Charges to ASG and Sector Subcommittees

- Report out on the success of the Global Methane Forum. This would include collecting basic data about the Forum, including attendance and participation and feedback based on a questionnaire to participants. The ASG could structure its post-Global Methane Forum evaluation survey to include specific questions on the efficiency of co-locating and co-organizing the Forum with CCAC, and the outcome of GMI delegates and participants' interactions with their CCAC and UNECE counterparts. The survey results could be compiled and circulated to the Steering Committee for their consideration in planning future events.
 - Steering Committee Charge to ASG: Does the Steering Committee wish to task the ASG with conducting a full report-out of the Global Methane Forum, including specific post-Forum survey questions regarding the effectiveness of the joint GMI/CCAC event?
- GMI's future leadership structure:
 - Steering Committee Charge to ASG: [as discussed in Steering Committee meeting – e.g., convene a recruiting task force or launch a recruiting effort for new Steering Committee co-chairs].
- Reports from each of the three GMI subcommittees (Biogas, Coal Mines, and Oil & Gas).

- The newly-formed GMI Biogas Subcommittee should report on the activities related to the formation of the new subcommittee and adoption of an action plan. This report should include direct feedback from the individual biogas sectors (agriculture, municipal solid waste, and wastewater) to identify how the new subcommittee structure has impacted their efforts and their ability to reach sector-specific stakeholders as well as efficiencies gained through collaboration and development of cross-sector trainings or tools.
- The GMI Coal Subcommittee should report on their collaboration with the UNECE Group of Experts on Coal Mine Methane
- The GMI Oil & Gas Subcommittee should report on the outcomes of their joint meeting with the CCAC Oil & Gas Initiative as well as UNECE counterparts at the Global Methane Forum, as well as the outcomes of any subsequent joint meetings, plans, or activities.
 - Steering Committee Charge to Subcommittees: Does the Steering Committee wish to task the co-chairs of the three GMI subcommittees (Biogas, Coal Mines, and Oil & Gas) with providing a report-out at the next Steering Committee meeting regarding their activities, including their progress in implementing the Task Force's recommended changes, as well as direct feedback about their effectiveness in continuing to work with stakeholders in individual sectors?

IV. Future Steering Committee Meeting

Both timing and location for the next in-person Steering Committee meeting need to be determined.

Timing: If the Steering Committee were to follow its normal annual cycle for holding an in-person meeting, the next meeting would be held in the first or second quarter of 2017.

Venue: No venue has been determined. If one or more new Steering Committee Co-chairs is selected in the near future, they could choose the opportunity to host a Steering Committee meeting.

Opportunities for co-location:

- Co-location with CCAC: Depending on the outcome of the Joint GMI/CCAC Steering meeting, the Steering Committee may express interest in planning the next GMI Steering Committee meeting on the margins of a CCAC event to encourage continued collaboration in the future. For reference, a listing of upcoming CCAC meetings and related climate meetings is attached to provide a sense of their meeting frequency; no CCAC meeting dates have yet been set for 2017.
- Co-location with other climate related events: the Steering Committee may have suggestions for specific events scheduled in the first half of 2017 that might provide an ideal venue for hosting a Steering Committee meeting.
 - Steering Committee Charge to ASG: Does the Steering Committee want to hold its next meeting in approximately one year? Should the ASG explore the potential of co-locating with a CCAC event or other climate related event? Alternatively, if new Steering Committee co-chairs are selected, should the ASG explore their interest in hosting a meeting?